

Form to be filled by the user of labour

place:

date:

Company name:

House number, street:

Place, postal code:

Country of origin:

Bundesfinanzdirektion West
Wörthstraße 1-3
50668 Köln

Fax: + 49 (0) 221 / 964870

Registration
pursuant to section 18 (3) Arbeitnehmer-Entsendegesetz (Posting of Workers Act) and
section 17b Arbeitnehmerüberlassungsgesetz (Temporary Employment Act)
- user of labour -

Information pursuant to section 4 (3), second sentence, Bundesdatenschutzgesetz (Federal Data Protection Act):

Pursuant to section 18 (3), first sentence, Arbeitnehmer-Entsendegesetz (Posting of Workers Act) and section 17b (1), first sentence, Arbeitnehmerüberlassungsgesetz (Temporary Employment Act), you are obliged to provide these data. The failure of submitting the registration with these data, the submission of a wrong or incomplete registration or of registrations that are not completed in the required manner or the failure of submitting the registration in due course may constitute an administrative offence punishable by a fine of up to EUR 30,000.

Sector to which the workers shall be posted

Place of deployment (assignment)

Exact address or address of construction site in case of building services
(house number, street, postal code, place or field name if no street name exists)

Start and duration of deployment
(Each worker must be named individually in the annex)

from

to

Place where the documents required pursuant to section 19 Arbeitnehmer-Entsendegesetz (Posting of Workers Act) and section 17c Arbeitnehmerüberlassungsgesetz (Temporary Employment Act) will be kept available for inspection

Exact address in Germany (house number, street, place, postal code, surname, first name or company name)

Authorised recipient of the assigning company (provider of labour)

Surname, first name and address in Germany (house number, street, place, postal code)

Provider of labour

Surname, first name or company name and address (house number, street, place, postal code)

Annex:

List of names

Affirmation by the provider of labour (hirer-out)

(Signature)

Annex to the registration pursuant to section 18 (3) Arbeitnehmer-Entsendegesetz (Posting of Workers Act) and section 17b (1) Arbeitnehmerüberlassungsgesetz (Temporary Employment Act)

User of labour: _____

Place of deployment _____

List of hired workers

Surname, first name	Date of birth	Use of labour	
		Starts on (exact date)	(exact date)

Form to be filled by the provider of labour

place:

date:

Surname, first name
or company name:

House number, street:

Place, postal code:

Country of origin:

Affirmation

I hereby assure that in assigning my employees to the firm

(company)

(house number, street)

(place, postal code)

(country of origin)

I shall adhere to the mandatory working conditions specified in section 8 in conjunction with section 5 Arbeitnehmer-Entsendegesetz [Posting of Workers Act] (payment of the minimum wage including overtime rates, the duration of holidays, the holiday allowances and an additional holiday bonus) if and insofar as there is a collective agreement in effect that meets the requirements of the sections 3 to 7 Arbeitnehmer-Entsendegesetz (Posting of Workers Act) or if and insofar these conditions are prescribed by a statutory regulation pursuant to section 11 Arbeitnehmer-Entsendegesetz (Posting of Workers Act). I further assure that I shall pay, for the period of assignment and for periods without assignments, not less than the minimum hourly remuneration required by section 10 (5) Arbeitnehmerüberlassungsgesetz (Posted Workers Act) in conjunction with the legislation pursuant to section 3a Arbeitnehmerüberlassungsgesetz (Temporary Employment Act).

(Signature)