

Eastern Europe Regional Meeting

Riga, Latvia

14 September 2023

Agenda

Location: [Pullman Riga Old Town hotel](#)

[Jekaba Iela 24, LV-1050 RIGA, Latvia](#)

- 12:30 **Lunch**
- 14:00 **Meeting start**
- 14:00 1. Welcome and Opening by Chairman Krzysztof Szeligowski, Adampol SA
- 14:10 2. Presentation by sponsor: Kurbads
- 14:25 3. Market update
- 3.1 Update on the regional market situation by Chairman
- 3.2 Discussion about the regional market situation - All participants
- 3.3 Roundtable discussion
- Weights and Dimensions, CountEmissions
 - New CO₂ road tax in Germany
 - Smart tachograph 1&2
 - Other
- 15:15 **Coffee Break**
- 15:45 4. Presentation by sponsor: Kässbohrer
- 16:00 5. ECG General Update
- Internal & Other Working Groups
 - ECG events
 - ECG education
 - Future dates & venues
6. AOB
- 17:00 **End of Meeting**
- Social programme*
- 17:30 Visit of the [Riga Motor Museum](#)
- 20:30 Networking dinner at [Neiburgs](#)

This meeting is kindly sponsored by

ECG Rules for Meetings

Compliance with EU Competition Law

Any agreement or concerted practice between companies or any decision of an association of companies that may prevent, restrict or distort competition within the EU (e.g., by leading to a reduction in uncertainty about another company's future business plans) are highly likely to infringe EU competition law. The line between permissible and impermissible conduct can be a very fine one, and the consequences of being on the wrong side of the line can be severe: the European Commission and national competition authorities can impose fines of up to 10% of the annual group worldwide turnover of any company that infringes the EU competition rules.

ECG is committed to conducting its activities in strict compliance with the applicable EU and national competition rules.

This Code of Conduct identifies a number of general guidelines, summarised into lists of “dos” and “don’ts”, that should be observed by ECG members and their representatives when involved in any ECG activities (such as general assemblies, board meetings, working group meetings etc.) in order to ensure compliance with the EU competition rules. All ECG members and their representatives who participate in meetings should have received and read the present Code of Conduct.

SUMMARY DOs

1. DO provide each attendee of a meeting with a copy of this Code of Conduct and have a copy available at all meetings
2. DO draft an agenda, prior to any meetings, that accurately reflects what is to be discussed, and have counsel review the agenda and any documents to be exchanged in the meeting before they are distributed in order to make sure that they do not include any particularly sensitive issues (e.g. information on pricing, sales, customers, output and capacity).
3. DO stick to the agenda and require the other attendees to do the same without allowing a discussion on any diverging topics.
4. DO strictly limit discussions and/or common industry approaches to subjects linked with ECG's purposes.
5. DO immediately end discussions if an improper subject is raised which appears to violate this Code of Conduct, dissociate yourself from any such discussions, request that your objections be specified in the minutes, leave any meeting in which improper discussions continue, and notify counsel.
6. DO discuss with counsel as soon as possible, should you be uncertain of whether any discussion or meeting activities may have violated the EU competition rules.
7. DO draft detailed minutes, including a list of attendees, and a description of all topics discussed.
8. DO use care creating documents to avoid misstatements or subjective commentary.
9. DO circulate the minutes after the meeting to the other attendees with the aim to obtain joint approval.
10. DO keep all agendas, minutes and documents concerning ECG activities.
11. DO make sure that all ECG members, whatever their size, are equally treated and have access to the benefits resulting from participation in the association.
12. DO keep a list of your employees participating in ECG activities and make sure they are aware of their obligations under this Code of Conduct.
13. DO apply the above principles in any discussions that may take place outside the formal ECG association meetings.

SUMMARY DON'Ts

1. DON'T discuss, exchange information about, recommend or agree upon matters that raise a risk of infringing the EU and national competition rules, including the following topics:
 - purchase or sale prices or rates, including price trends, price changes, price differentials and their implementation and methods of calculation of discounts, rebates, trade margins, surcharges or any other element of pricing;
 - the use of any terms and conditions of purchase or sale, whether standard or not;
 - individual companies' market situation or plans including customer or supplier relations, costs, technological developments or changes, etc.;
 - sales strategies and business plans for future sales strategies, including current customers,
 - market partitioning such as the allocation of customer or supplier groups or territories between competitors, or bid rigging,
 - controls or limitations on certain business methods or practices, such as advertising and “fair trading practices”,
 - blacklisting or boycott of customers, competitors or suppliers.
2. DON'T engage in any vote which has as its purpose the exclusion of any member of the industry without valid reasons.
3. DON'T discuss topics that are not on the agenda.
4. DON'T remain at any meeting where the attendees engage in improper discussions, which appear to violate this Code of Conduct, even if you are silent. Dissociate yourself from any such discussions, request that your objections be specified in the minutes, leave any meeting in which the improper discussions continue, and notify counsel.