

Name of the location		Delivery location address (street, number, town, country):
LSP		
Name of the person who is filing the form		
Evaluation Date		
Evaluation Team		

Please add pictures in the relevant boxes

Access to Delivery Location

Good Practice	Improvement Areas

Parking & Unloading Areas

Good Practice	Improvement Areas

Driver Support & Facilities

Good Practice	Improvement Areas

General Comments
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*1 Unacceptable; 2 Unsatisfied; 3 Partially satisfied; 4 Satisfied; 5 Excellent*

**Safety critical items to be resolved immediately when rated 1 or 2.**

Access to Retailer							
Criteria			Rating				
<b>A1</b>	- Obstacles/barriers (e.g. low hanging trees) along route (enter height: _____ )	NA	1	2	3	4	5
<b>A2</b>	- Low bridges/tunnels (enter height: _____ )	NA	1	2	3	4	5
A3	- Delivery point is same as CMR address	NA	Yes				No
A4	- CMR address recognized by truck navigation system(s)	NA	1	2	3	4	5
A5	- Access hours (dealer restrictions)	NA	1	2	3	4	5
A6	- Access hours (local/infrastructure restrictions)	NA	1	2	3	4	5
A7	- Out of hours deliveries	NA	Yes				No
A8	- Clear route instructions provided (if necessary)	NA	1	2	3	4	5
General Comments							

Parking & Unloading Areas							
Criteria			Rating				
B1	- Roadside or on dealer site		Yes				No
<b>B2</b>	- Manoeuvring/turning area sufficient		1	2	3	4	5
<b>B3</b>	- Enough space for parking & operating* (w/o obstructing other traffic)	NA	1	2	3	4	5
<b>B4</b>	- No/minimal interaction with road traffic	NA	1	2	3	4	5
<b>B5</b>	- No/minimal interaction with bike/pedestrian traffic	NA	1	2	3	4	5
<b>B6</b>	- Minimal impact to other businesses (schools, nurseries, etc.)	NA	1	2	3	4	5
<b>B7</b>	- No obstacles or barriers in drive path	NA	1	2	3	4	5
B8	- Minimal driving distance to handover point	NA	1	2	3	4	5
<b>B9</b>	- Low traffic frequency ( _____ cars/hour)	NA	1	2	3	4	5
<b>B10</b>	- Speed limit on private/public road ( _____ kmh/mph)	NA	1	2	3	4	5
B11	- Area sufficiently flat to unload	NA	1	2	3	4	5
<b>B12</b>	- Sufficient lighting	NA	1	2	3	4	5
<b>B13</b>	- Surface of unloading area (not too many potholes, asphalted, etc.)	NA	1	2	3	4	5
B14	- Delivery point correctly marked with road markings/signage	NA	1	2	3	4	5
B15	- Barriers/automatic gates functioning correctly	NA	Yes				No
B16	- Driver can maintain visual contact with transporter at all times	NA	Yes				No
General Comments							

Driver Support & Facilities							
Good Practice			Rating				
C1	- Toilet available for drivers	NA	Yes				No
C2	- Traffic management provided by retailer during delivery	NA	1	2	3	4	5
C3	- Support with restarting cars (fuel cannister/battery booster/etc.)	NA	1	2	3	4	5
C4	- Intercom & key-box/unmanned handover	NA	Yes				No
C5	- Additional facility (E.g. water cooler/coffee) available for drivers	NA	Yes				No
General Comments							

Final Comments